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FUNCAMP DIGITAL PLATFORM TUTORIAL

**EUROPEAN DIGITAL CAMPS FOR THE INCLUSION OF YOUTH
WITH RETINOBLASTOMA:**

**Spaces for the digital and social construction of youth with
retinoblastoma in Europe.**

2023-1-ES02-KA220-YOU-000152874

Key Action 2.- Cooperation Associations (KA220) Youth
Erasmus+ Program



Fundació
**LA NINETA
DELS ULLS**

1. What is it?

<https://www.retinoblastoma.es/home.page>

FUNCAMP Digital Platform is an online platform created so that young people with cancer can experience educational, creative, and social experiences without barriers, from home or from the hospital.

The Virtual Camp for the Inclusion of Young people with Cancer is presented as an innovative and accessible response, using digital tools to create a safe, stimulating, and enriching environment where participants can share experiences, develop new skills, and strengthen their self-esteem.

Video presenting the FUNCAMP Platform:

[FUN DIGITAL PLATFORM | EU Digital Camp - Inclusion of Youth with RB](#)

The platform is available in all the languages of the partners: English, Eslovenian, French, Italian and Spanish.

LOGIN  REGISTRATION TO THE DIGITAL CAMPS



European Digital Camps for the Inclusion of Youth with Retinoblastoma

Home Private area Guide Experiences Project partners Advisory services Calendar

This is a platform to make your own digital camps easy, dynamic and inclusive

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The digital platform with everything you need to implement them.

The guide to create your own digital camps.

Multiple resources and tools for the inclusion of users.

Children and young people affected by severe illnesses must spend long periods in hospitals or at home. These are difficult times, away from their friends and the routine that gives them life, so they often fall into depression, thus creating new barriers to their socialization, inclusion, and even their recovery.

2.How to do the registration?

There are different options:

- Registration as a user.
- Registration as a trainer:
 - User trainer.
 - Creator trainer.



Instructions for registration as a user (video)

[How to register as a user? | EU Digital Camp - Inclusion of Youth with RB](#)

2.1. Example: registration as a creator user.

Step 1: Information for the trainer is provided:

Division OF YOUTH WITH US

Home Private area Guide Experiences Project partners Advisory services Calendar

Access the Digital Camps as Trainer

This is a platform to create your own digital camps in an easy and motivating way. First of all, you need to fill the registration form to gain access to the platform.

Once you have registered, you will have access to the digital platform where you will find a template of a digital camp. This template is structured by days. Each day will contain as many subpages as activities you have programmed for that day.

In each subpage you will find:

- A link to YouTube Live (if live) or a recording of the video (if not live)
- A forum where the trainer and the users can post comments and upload files related to that activity.
- Informative documents you should provide to the administrator to support the activity, in case it is needed.

Once the digital camp has ended, you will be able to download everything you need. Then, the digital camp will be removed from the platform.

In the provided guide in the main page, you will find all the details you need to create the digital camp, such as how to prepare inclusive activities, how to select users and trainers, etc. You can also find previous digital camp experiences.

REGISTRATION FORM

Fundación LA MINICIA DELLE VILLE intress reoREE smallcodes JZYBO BOTER

Registration form

Step 2: Data is collected (the same for any user type):

Home Private area Guide Experiences Project partners Advisory services Calendar

REGISTRATION

1. YOUR DATA 2. ACCOUNT DATA

Please fill this form with your data in order to get an user profile.

(*) mandatory field

name * surname *

e-mail * Organization *

Typology * How do you want to interact with digital camps? *

USER TRAINER use CREATE

PREVIOUS NEXT

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Step 3: Account data is created (the same for any user type):

The screenshot shows a web application interface for registration. At the top, there is a logo for 'INCLUSION OF YOUTH WITH AB' and a navigation bar with links: Home, Private area, Guide, Experiences, Project partners, Advisory services, and Calendar. Below the navigation bar, the page is titled 'REGISTRATION' and has three steps: 1. YOUR DATA, 2. ACCOUNT DATA (highlighted in pink), and 3. TRAINER CREATE. The form fields include: 'username *' with a text input, 'password *' with a text input, 'retype password *' with a text input, and 'avatar' with a file upload button. There is a checkbox for 'I declare that I have read and consent to the processing of personal data *'. At the bottom right, there are 'PREVIOUS' and 'NEXT' buttons.

Step 4: Digital camp information (only for creator trainer):

The screenshot shows the same web application interface, but now Step 4: TRAINER CREATE is highlighted in pink. The form fields include: 'Title of the Digital Camp *' with a text input, 'Date of the Digital Camp *' with a date picker, 'Logo or image to be shown (upload a file)*' with a file upload button, 'Summary of the camp*' with a text area, 'Other information for the digital camp (upload a pdf following the model provided in the Information Camp Model)*' with a file upload button, and 'Zip file with other images or documents (optional)' with a file upload button. At the bottom right, there are 'PREVIOUS' and 'FINISH' buttons. A blue arrow points from the 'Other information for the digital camp' field to the text 'Digital Camp Model (pdf)' below the screenshot.

Digital Camp Model (pdf)

Required information: Title, Date, Summary, Logo, Zip with images or other information.



Digital Camp Model

Title:

Date:

Timetable:

Target Audience:

Summary:

Don't forget to upload your logo to display in the corresponding section.

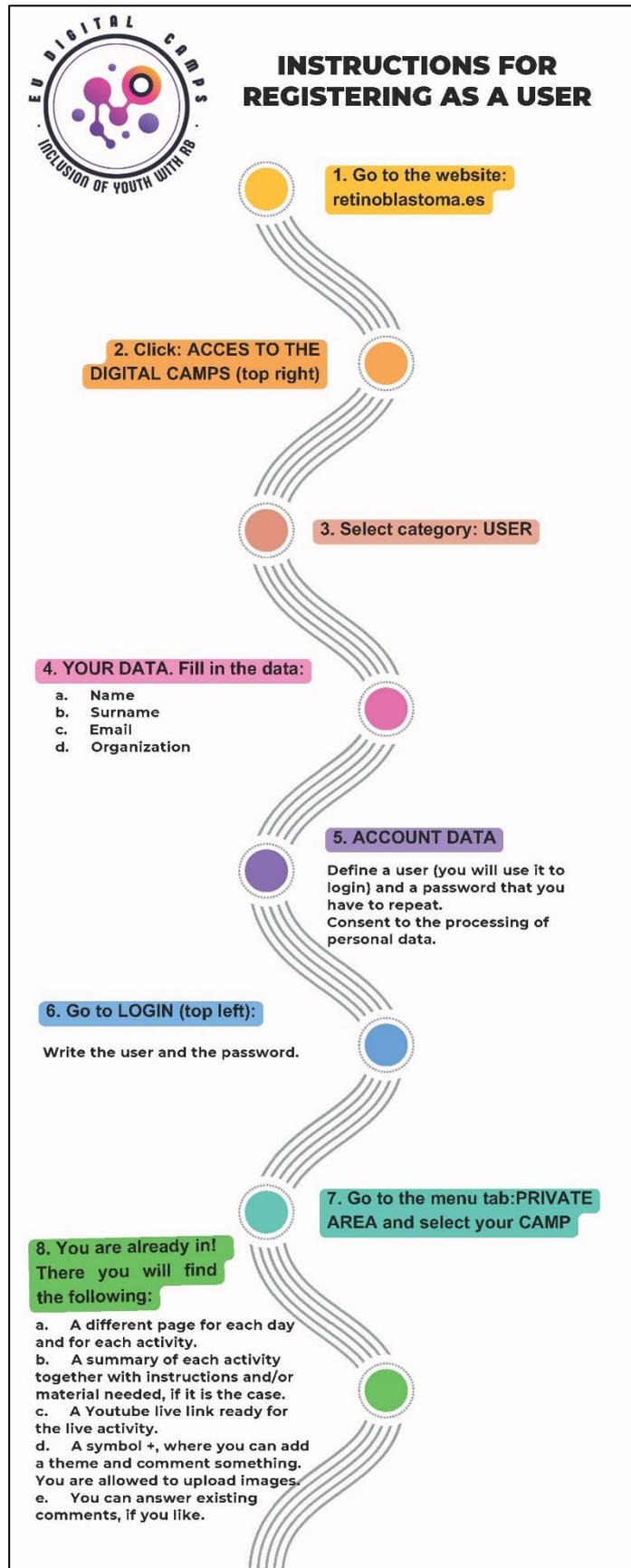
Remark: When uploading a zip file, it's recommended to attach illustrative photos of each activity, indicating the activity it corresponds to, and any other relevant information.

Activities description

Activity 1 (repeat for each activity):

- Title of the activity:
- Brief summary:
- Material needed:
- Recommended age:
- Date and time:
- Duration:
- Link to Youtube Live (if it is live) or video of the activity (if it is not live):
- Link to evaluation questionnaire (optional):

2.2. Instructions for registration (infographic)





INSTRUCTIONS FOR REGISTERING AS A TRAINER TO USE

1. Go to the website:
retinoblastoma.es

2. Click: ACCES TO THE
DIGITAL CAMPS (top right)

3. Select category: TRAINER

4. Click the REGISTRATION
FORM button (on the bottom of
the page)

5. YOUR DATA. Fill in the data:

- a. Name
- b. Surname
- c. Email
- d. Organization
- e. Chose: to USE

6. ACCOUNT DATA

Define a user (you will use it to login) and a password that you have to repeat.
Consent to the processing of personal data.

7. Go to LOGIN (top left): write
the user and the password.

8. Go to the menu tab:
PRIVATE AREA and select
yours.

You are already in! There you will find the following:

- a. A different page for each day and for each activity.
- b. A summary of each activity together with instructions and/or material needed, if it is the case.
- c. A Youtube live link ready for the live activity.
- d. A symbol +, where you can add a theme and comment something. You are allowed to upload images.
- e. You can answer existing comments, if you like.



INSTRUCTIONS FOR REGISTERING AS A TRAINER TO CREATE

1. Go to the website: retinoblastoma.es

2. Click: ACCES TO THE DIGITAL CAMPS (top right)

3. Select category: TRAINER

4. Click the REGISTRATION FORM button (on the bottom of the page).

5. YOUR DATA. Fill in the data:

- Name
- Surname
- Email
- Organization
- Chose: to CREATE

6. ACCOUNT DATA

Define a user (you will use it to login) and a password that you have to repeat.
Consent to the processing of personal data.

7. TRAINER CREATE. Fill in the information of the digital camp:

- Title of the Digital Camp.
- Date of the Digital Camp.
- Logo or image to be shown.
- Summary of the Camp.
- Other information for the digital camp (upload a pdf following the model provided in the Information Camp Model).
- (Optional) A zip file with other images or documents.

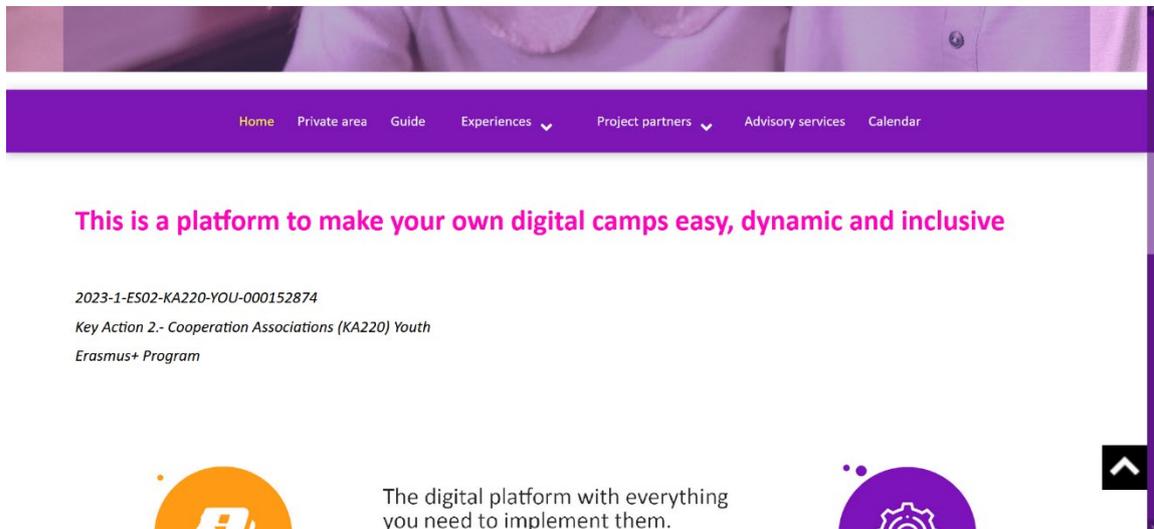
3.How to access to the Private Area?

Login with the user and password already created.



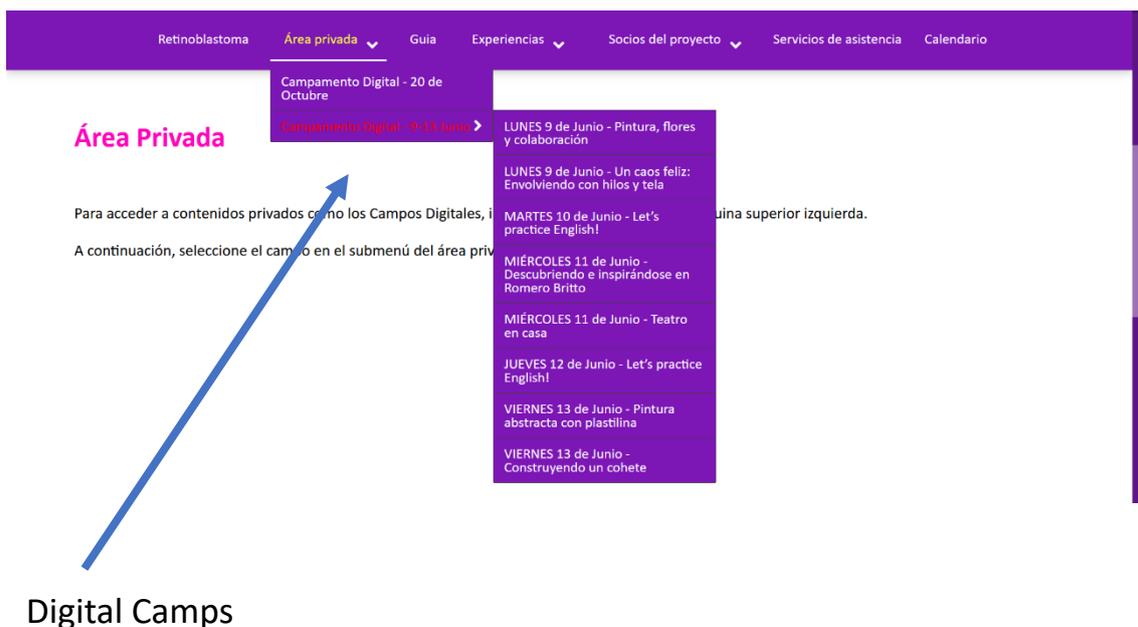
The screenshot shows the top section of a website. At the top left, there is a 'LOGIN' button with a dropdown arrow and a Spanish flag icon. To the right is an orange button labeled 'REGISTRO A LOS CAMPAMENTOS DIGITALES'. Below these is a circular logo for 'EU DIGITAL CAMPS' with the tagline 'INCLUSION OF YOUTH WITH RB'. The main banner features a photograph of hands holding colorful clay-like objects, with the text 'European Digital Camps for the Inclusion of Youth with Retinoblastoma' overlaid. Below the banner is a purple navigation bar with links: 'Retinoblastoma', 'Área privada', 'Guía', 'Experiencias', 'Socios del proyecto', 'Servicios de asistencia', and 'Calendario'. A pink text block below the navigation bar reads: 'Esta es una plataforma para que tus campos digitales sean fáciles, dinámicos e inclusivos'. At the bottom left, a small ID number '2023-1-ES02-KA220-YOU-000152874' is visible.

4. Menu sections



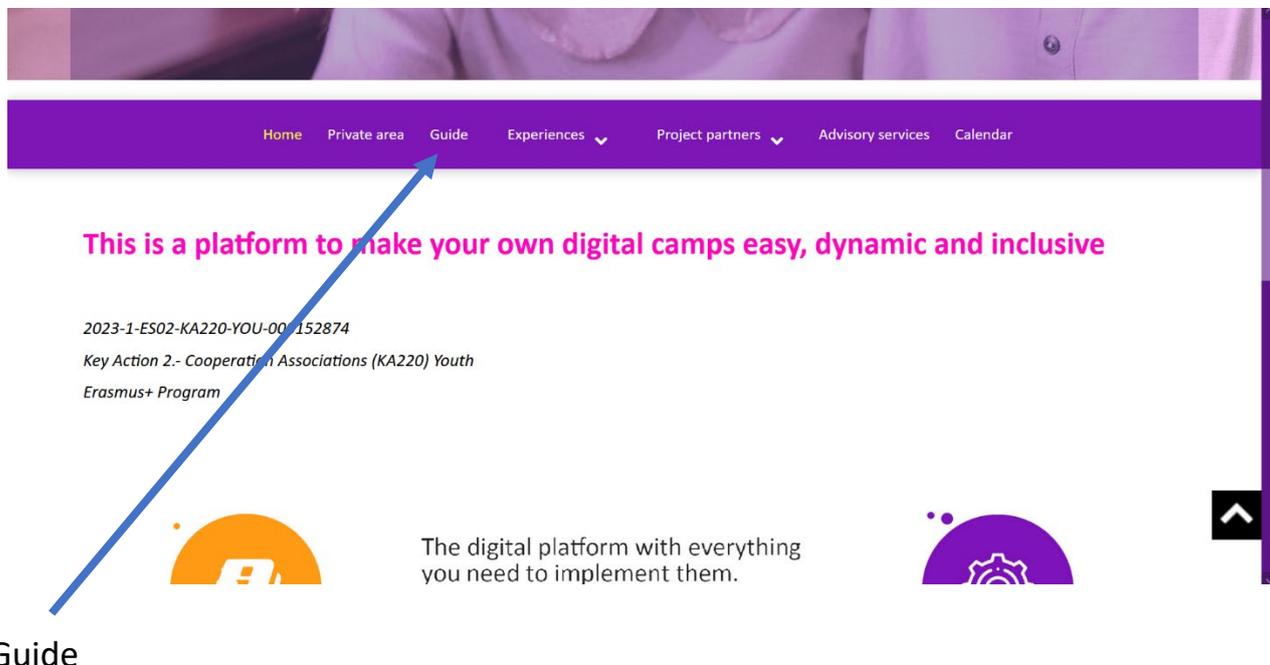
4.1. PRIVATE AREA (available once logged in)

This menu section is available once logged in. The digital camps carried out or prepared to take place are accessible.



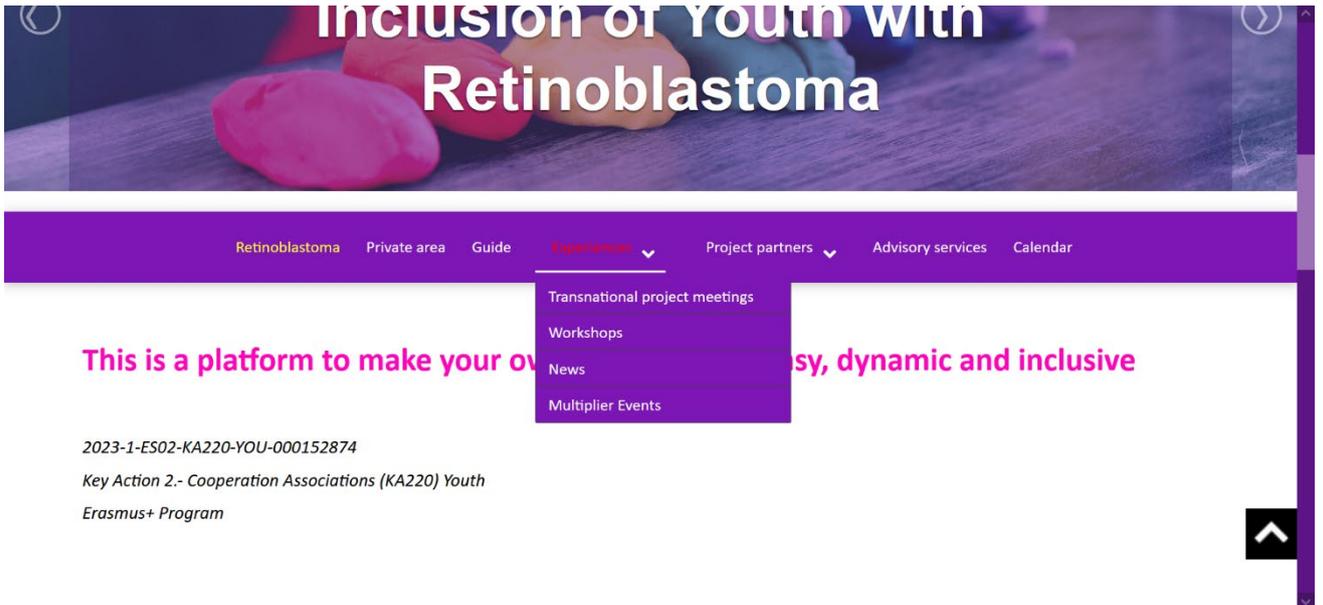
4.2. GUIDE

The methodological Guide is available in all the languages of the partners.



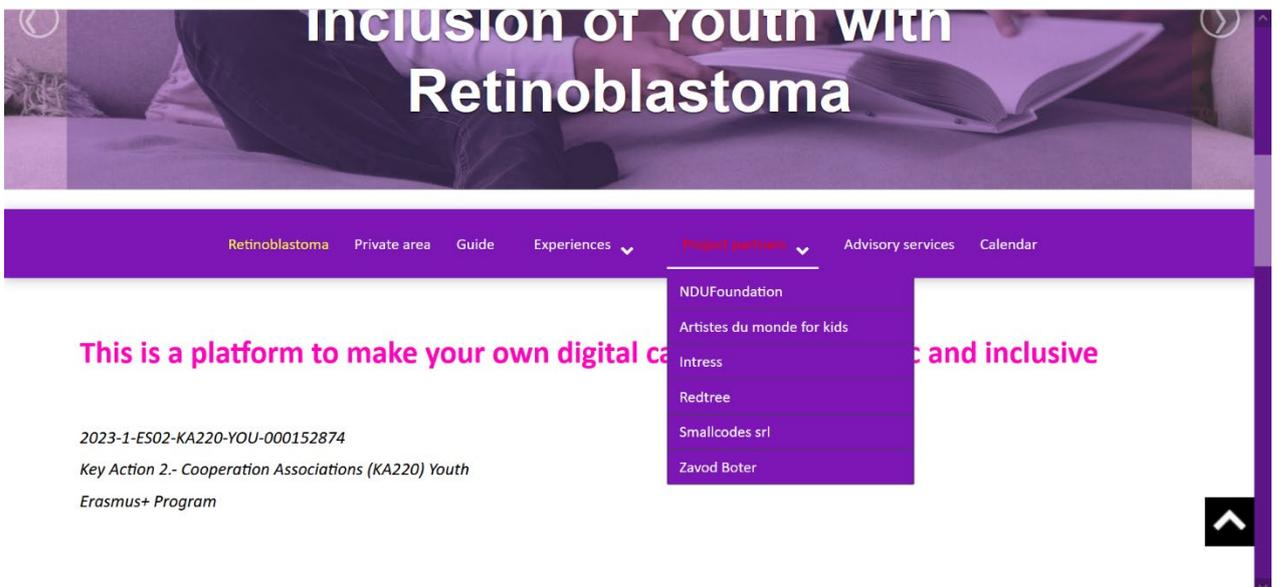
4.3. EXPERIENCES

This section presents a summary of each of the three transnational project meetings and of each workshop. In particular, images of the digital camps carried out are provided in the Workshop subsection. On the other hand, news about the project are also presented. Finally, the multiplier events carried out to present the results of the project are also summarized.



4.4. PARTNERS

Information about all the project partners is provided.



4.5. ADVISORY SERVICES

In this section, instructions for the different types of users are provided. Furthermore, there is a contact form to contact the FUNCAMP administrator.

Instructions for the registration of different types of users

- How to register as a user: [YouTube link](#)

- Explore the FUNCAMP Digital Platform: [YouTube link](#)

Download the guide to know how to access the platform according to user type

Instructions for the registration of different types of users

Download the guide to know how to access the platform according to user type



Simple User



Simple Trainer



Creator Trainer

ADVISORY SERVICES

ADVISORY SERVICES

name *

e-mail *

institution

city

country

website

message

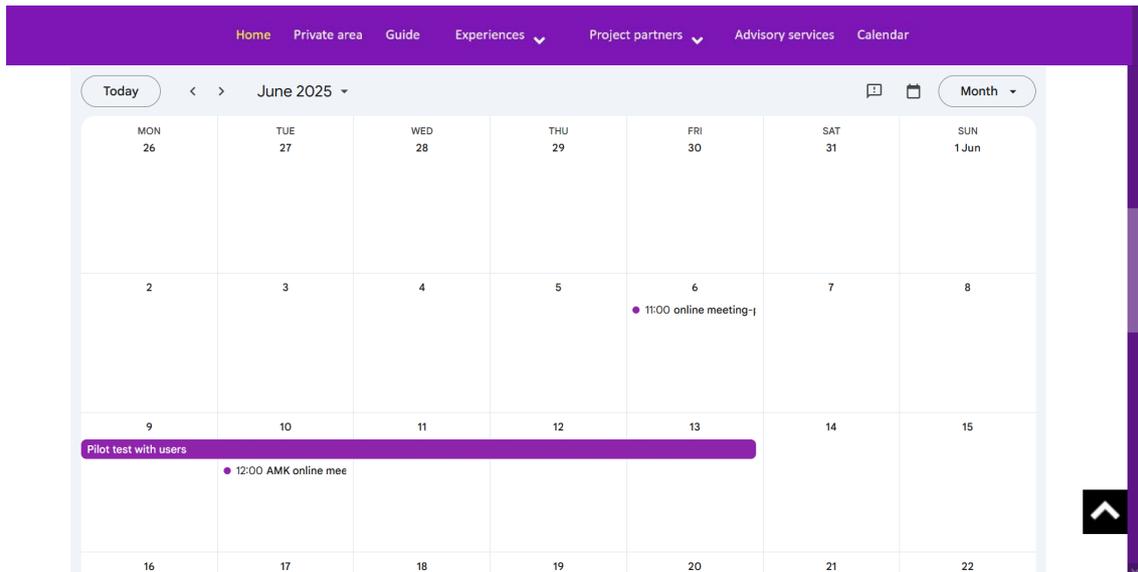


Contact form



4.6. CALENDAR

The User can see the planned Digital Camps in the FUNCAMP. Meetings and activities carried out during the project are also in the calendar.



Do you have any questions?

Contact us at

info@retinoblastoma.es

or at the advisory service in the FUNCAMP
website

<https://www.retinoblastoma.es/home.page>



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